TREE FELLING AND TREE TRANSIT PROCEDURES
DEPARTMENT OF FOREST, GOVERNMENT OF GOA

TREE FELLING PROCEDURE under THE GOA, DAMAN AND DIU PRESERVATION OF TREES ACT, 1984

Applicant

Fill up FORM-B
Along with documents

More than 2 trees

Submit to Tree Officer -
Dy Conservator of Forest
(North or South depending on jurisdiction)
Details given in annexure below

On Receipt of completely filled form B
with enclosures, Tree Officer marks it to
concerned Range Forest Officer

RFO/Staff inspects the site, verifies
species and enumeration list!

RFO submits inspection report to
Tree Officer

Tree Officer satisfied with
inspection report?

Yes

No

Tree officer inspects site
personally

No Permission to fell trees

Rejected

No

Accept or Reject based on
guidelines?

Accepted

Appeal against order from tree
officer to Appellate Authority

Permission granted in FORM-E by the Tree Officer

Submit felling fees of approved trees
Submit Security Deposit against trees stipulated
to be planted in lieu of felling by the Tree Officer

Applicant

Applicant
Flow chart – Tree Transit and Inspection Procedure under THE GOA, DAMAN AND DIU FOREST RULES, 1964

Applicant

Fill up FORM-C

Submit to Tree Officer

Tree Officer marks it to concerned Range Forest Officer (RFO) for detailed inspection

RFO/Staff inspects the felled material

RFO submits inspection report to Tree Officer

Tree Officer satisfied with inspection report?

Yes

No

No Permission to transport trees

Rejected

Accept or Reject based on guidelines?

Accepted

Tree officer inspects site personally

Applicant

Permission granted in FORM-F by the Tree Officer

Appeal against order from tree officer to Appellate Authority
## Annexure

### Jurisdiction

#### Dy. Conservator of Forests & Tree Officer

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Taluka</th>
<th>Division</th>
<th>Address of Conservator of Forests &amp; Tree Officer</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Tiswadi</td>
<td></td>
<td>Deputy Conservator of Forests North Goa Division</td>
<td>For more than 2 trees</td>
</tr>
<tr>
<td>2.</td>
<td>Bardez</td>
<td>North Goa</td>
<td>Santa Cruz, Ponda – Goa Pin 403 401 Phone/Fax: 0832-2312095(O) 0832-2312095(Fax) Email: <a href="mailto:dcfnorth-forest.goa@nic.in">dcfnorth-forest.goa@nic.in</a></td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td>Pernem</td>
<td></td>
<td></td>
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<tr>
<td>4.</td>
<td>Ponda</td>
<td>North Goa</td>
<td></td>
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<tr>
<td>5.</td>
<td>Dharbandora</td>
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<td>6.</td>
<td>Sattari</td>
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<td>7.</td>
<td>Bicholim</td>
<td></td>
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</tr>
<tr>
<td>8.</td>
<td>Salcete</td>
<td>South Goa</td>
<td>Deputy Conservator of Forests South Goa Division</td>
<td>For more than 2 trees</td>
</tr>
<tr>
<td>9.</td>
<td>Quepem</td>
<td>South Goa</td>
<td>Aquem, Margao – Goa Pin 403 601 Phone/Fax: 0832-2756309(O) 0832-2751462(Fax) Email: <a href="mailto:dcfsouth-forest.goa@nic.in">dcfsouth-forest.goa@nic.in</a></td>
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<td>10.</td>
<td>Sanguem</td>
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<td>11.</td>
<td>Cancona</td>
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<td></td>
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<tr>
<td>12.</td>
<td>Marmugao</td>
<td></td>
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**Jurisdiction**

**Sub Divisional Forest Officer & Tree Officer**

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Taluka</th>
<th>Sub-Division</th>
<th>Address of Sub Divisional Forest Officer &amp; Tree Officer</th>
<th>Remarks</th>
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</thead>
<tbody>
<tr>
<td>1.</td>
<td>Tiswadi</td>
<td></td>
<td>Sub Divisional Forest Officer Mapusa WRD Colony, Karaswada, Mapusa North Goa 07798986156(M)</td>
<td>Up to 2 trees</td>
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<tr>
<td>2.</td>
<td>Bardez</td>
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<td>Sub Divisional Forest Officer Ponda Santa Cruz, Ponda North Goa 0832-2312095(O) 07798986122(M)</td>
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<td>3.</td>
<td>Pernem</td>
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<td>Sub Divisional Forest Officer Quepem Forest Colony Borimol Quepem – Goa 0832-2750246(O) 7798986138(M)</td>
<td>Upto 2 trees</td>
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<tr>
<td>4.</td>
<td>Bicholim</td>
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<td>Sub Divisional Forest Officer Cancona Forest Complex Sheler Cancona-Goa 07798986146(M)</td>
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<tr>
<td>5.</td>
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<td>6.</td>
<td>Dharbandora</td>
<td></td>
<td>Sub Divisional Forest Officer Quepem Forest Colony Borimol Quepem – Goa 0832-2750246(O) 7798986138(M)</td>
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<td>7.</td>
<td>Sattari</td>
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<td>Sub Divisional Forest Officer Cancona Forest Complex Sheler Cancona-Goa 07798986146(M)</td>
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<td>8.</td>
<td>Salcete</td>
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<td>9.</td>
<td>Quepem (Part)</td>
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<td>Sub Divisional Forest Officer Quepem Forest Colony Borimol Quepem – Goa 0832-2750246(O) 7798986138(M)</td>
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<td>Marmugao</td>
<td></td>
<td>Sub Divisional Forest Officer Cancona Forest Complex Sheler Cancona-Goa 07798986146(M)</td>
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<td>11.</td>
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<td></td>
<td>Sub Divisional Forest Officer Cancona Forest Complex Sheler Cancona-Goa 07798986146(M)</td>
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</table>
Inspection checklist of documents required under The Goa Daman & Diu Transit Rules, 1964, attested copies of:

1. Property/occupancy document.
2. Plan of the property showing the survey number.
3. Boundary list (duly signed by the applicant).
4. Latest land index issued by the Mamlatdar.
5. Report, if any made pursuant to provision of Section 8 of the Ordinance.
6. Permit, if any, granted by the Tree Officer.
7. Details of trees to be cut and others as required by the Tree Officer.